YMCA COLLEGE OF PHYSICAL EDUCATION

Nandanam, Chennai - 600 035

An Autonomous College Affiliated to the Tamil Nadu Physical Education and Sports University

A Christian Minority Institution

A Project of National Council of YMCAs of India

Reaccredited by NAAC as "A" Grade College

Recognized by National Council of Teacher Education and Government of Tamilnadu

A Q A R   - 2012 - 13

The Annual Quality Assurance Report (AQAR) of the IQAC

For the year 2012-13
(July 1, 2012 to June 30, 2013)

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A
1. Details of the Institution

1.1 Name of the Institution

> YMCA COLLEGE OF PHYSICAL EDUCATION

1.2 Address Line 1

> No. 435, Anna Salai

Address Line 2

> Nandhanam

City/Town

> CHENNAI

State

> TAMILNADU

Pin Code

> 600035

Institution e-mail address

> correspondentymca_phy_edu_@yahoo.com

Contact Nos.

> 044-24244816

Name of the Head of the Institution:

> Dr. Mrs. Shiela Stephen

Tel. No. with STD Code:

> 044-24361069

Mobile:

> 9884403817

Name of the IQAC Co-ordinator:

> Dr. K. JOTHI

Mobile:

> 9444335355

IQAC e-mail address:

jothidaya@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
       (For Example EC/32/A&A/143 dated 3-5-2004.
       This EC no. is available in the right corner- bottom
       of your institution's Accreditation Certificate)

1.5 Website address:

wwwymcacollegephyedu.org

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	Inst.score 70.75	2003	Feb.15 2008
2	2nd Cycle	A	2.33	2012	Sept.27 2017
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: **DD/MM/YYYY**

01/02/2003

1.8 AQAR for the year (for example 2010-11)

2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

    i. **AQAR2012-13submitted to NAAC 0n30/12/2014**
    ii.

1.10 Institutional Status

University [√]   State [ ]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [ ]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [√]   No [ ]

Regulatory Agency approved Institution   Yes [ ]   [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

                       Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

            Grant-in-aid + Self Financing [√]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [ ]   Science [ ]   Commerce [ ]   Law [ ]   PEI (Phys Edu) [√]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify)

> .

1.12 Name of the Affiliating University (for the Colleges)

> **Tamil Nadu Physical Education & Sports University**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

> **YES**

University with Potential for Excellence

> **No**   UGC-CPE > **No**

DST Star Scheme

> **No**   UGC-CE > **No**

UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	any other (Specify)	No
UGC-COP Programmes	No		

2. IQAC Composition and Activities

2.1 No. of Teachers 06

2.2 No. of Administrative/Technical staff 02

2.3 No. of students 00

2.4 No. of Management representatives 03

2.5 No. of Alumni 00

2. 6 No. of any other stakeholder and Community representatives 01

2.7 No. of Employers/ Industrialists 01

2.8 No. of other External Experts 01

2.9 Total No. of members 12

2.10 No. of IQAC meetings held 05

2.11 No. of meetings with various stakeholders: No. 05 Faculty 07

Non-Teaching Staff 00 Students 04 Alumni -- Others --

2.12 Has IQAC received any funding from UGC during the year?

If yes, mention the amount NO No

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 00 | International | | National | | State | | Institution Level | 00

- **Themes-Keeping in view of Asian Track & Field Meet in July 2013, which should have been organized by Athletic Federation of India in Chennai, a Workshop on "Officiating in Athletics" was conducted between 3rd & 7th December 2012 at the college. Mr.C.K.Valson, Secretary General, Athletic Federation of India inaugurated the workshop. Mr.Radha Krishnan, ITO and Mr.Devadoss, Technical Manager, AFI handled various session in Track and Field events and Mechanism of officiating. The workshop equipped the students with practical knowledge and motivated to prepare themselves for officiating examination and qualify themselves as officials and volunteers**
- **A Workshop on "Curriculum Revision, Modification and Deletion for various courses of studies like M.P.Ed., B.P.Ed. and BPE was held during January2013.**
- **A Workshop on "Personality Development & Soft Skills" was organized for the students at the college on 3rd & 5th December 2012.**
- **A Workshop on Personality Development & Marriage Counselling was organized at the college on 23rd November 2012.**
- **Three days 'Interweave Workshop' was organized for staff members in teaching methods on 27th, 30th & 31st January 2013. The main purpose of the workshop is to have uniformity in teaching methods.**
- **A Workshop on 'English Communication Skills' was held for staff members on 3rd July 2012. Dr.Joyce Dawson was the resource person and the workshop was co-ordinated by Dr.E.Abraham Jebasingh, English Teacher**
- **A seminar was organized for the students of B.P.Ed and M.P.Ed with two resource persons giving an additional input on Exercise Physiology and Biomechanics in Physical Education.**
- **St.John's Ambulance First Aid course was conducted for the students of BPE II year between 3rd & 5th December 2012.**
- **One Day Workshop on "Coaching & Training" was organized for the B.P.Ed & M.P.Ed students on 16th Feb. 2013. ByDr.Jackson Sutharsingh& Mr.Jayaseelan.**
- **A Workshop on Statistics (SPSS Package) was organized for staff to learn the application of SPSS on 12th Jan.2013.**

2.14 Significant Activities and contributions made by IQAC

> Recording ongoing programmes and documentation of College activities.
>
> Render assistance to Principal in ensuring quality in administration.
>
> Preparation and submission of AQAR
>
> Preparation of Autonomy Report for extension of autonomy

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To update Curriculum to suit contemporary needs 2.To initiateStudent Development Programmes 3.To organise Faculty Development Programmes (FDP) 4.To encourage Research culture among students by making 'Project work' as a form of assignment and grading to done. 5.To organize at least one workshop/seminar/conference. 6. To organise picnic/ tour for non-teaching staff. 7. To organize bridge course for fresher's to strengthen English language. 7. To start a few more useful Add-on courses. 8. To prepare for NAAC Mock and NAAC inspection of the college towards assessment and reaccreditation. 9.To organise various Extension Activities for the School Children	1.Curriculum updated every year 2. Student support Programmes both curricular and co-curricular conducted year long 3. Faculty Development Programmes were conducted. 4.Project work is given due weightage in internal assessment. 5.More than threeworkshop/seminar/conference organized 6. A one day picnic was organised for relaxation and away from work spot for non-teaching staff and a retreat was conducted for the staff 7. Bridge course was conducted for two course of studies for 10 days in the start of the academic year. Two new Add on courses are started. 8. NAAC (Reaccreditation) Peer team Committee visited college on 7th & 8th September 2012 and inspected our college towards assessment and reaccreditation. 9.Extension activities were conducted for Government and Panchayat School students inform of play day and village placement programme.

* Attach the Academic Calendar of the year as Annexure. - I

2.15 Whether the AQAR was placed in statutory body   Yes | √ | **No** | |

Management | | **Syndicate** | | **any other body** | √ |

Provide the details of the action taken

> **AQAR was discussed in IQAC meeting with all the staff members. Strategies to improve quality indicators of the institution were discussed.**

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	00	00	00
PG	03	00	01	00
UG	05	00	01	00
PG Diploma	02	02	01	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
Total	11	02	03	00

Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options   - Elective option
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	--
Annual	--

1.3 Feedback from stakeholders*   Alumni ☐ **Parents** ☐ **Employers** √
Students (On all aspects)
         Mode of feedback   :   Online   Manual   Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> **The College revises the syllabus both in practical and theory every   years as per the recommendation of Board of Studies and approved by Academic counsel committee   in various subjects. The revisions are implemented and new syllabus is printed for all the classes of study in the colleges.**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> **No**

Criterion – II

2. Teaching, Learning and Evaluation

Total	Asst. Professors	Associate Professors	Professors	Others
07 (Govt. Paid)	05	01	00	05
15 (Mgmt. Paid)				Full Time- 18 Part Time-02

2.1 Total No. of permanent faculty   07

2.2 No. of permanent faculty with Ph.D.

Government	Management
07	06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	05	00	00	00	00	4	00	11	00

2.4 No. of Guest and Visiting faculty and Temporary faculty   02   15   15

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	42	00
Presented papers	5	16	01
Resource Persons	01	06	08

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT and teaching aids.
- Educational tours.
- Power point presentations and Seminars by students.
- Lecture by experts in the respective fields.
- Project sports meet and conduct of tournaments.
- Field works

2.7   Total No. of actual teaching days
During this academic year

200

2.8   Examination/ Evaluation Reforms initiated by
The Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

- It was resolved to have external question paper setting from the academic year 2012-13. Panel of question paper setters from various professional colleges with their specialization of subject will be received by the Controller of Examinations in consultation with the Principal.
- It was also suggested not to laminate the mark sheet.
- It was decided to scan and affix a colour photograph at the top right hand corner of the consolidated mark statement.

2.9   No. of faculty members involved in curriculum
Restructuring/revision/syllabus development
As member of Board of Study/Faculty/Curriculum Development workshop

BoS	Faculty participated in workshop
26	07

2.10 Average percentage of attendance of students

90

2.11 Course/Programme wise distribution of pass percentage :(Based on April 2013 Examination Results)

Title of the Programme	Total no. of students appeared	Rank	Division				
			Distinction %	I class %	II class%	III class%	Pass %
M.P.Ed	120	2	8.8	17.6	50	--	100
B.P. Ed	159	--	49.2	28.9	1.6	--	100
B.MS	5	--					100
B.P.E	55	--					100
M.Sc	11	--				--	100
M.Phil	21					--	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Encouraging participation in Faculty development programmes
- By framing the Learning outcome format to appraise students' performance
- Creation of learning environment in classes which motivates critical thinking, creativity and scientific temper.
- By initiating production of Multimedia Learning Material
- By motivating students to make use of laptops.
- By encouraging optimum use of smart classrooms to promote ICT enabled teaching-learning
- Circulating articles relating to Teaching and Learning process
- Conducting Workshops to enhance teaching competency.
- providing campus wide Wi-Fi connectivity to enhance techno-powered teaching-learning
- By constituting and monitoring the functioning of Academic Audit.
- Taking regular Feedbacks on Teacher quality
- Making Project and field experiences as compulsory part of courses.
- Recognition to innovative and creative contributions of faculty and students.
- Sharing of experiences of experts in the form of guest lecture and practical
- Demonstrations.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	00
Orientation programmes	04
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	02
Personality development Programme conducted by IQAC	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees		Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
	Aided	Management			
Administrative Staff	12(Govt) + 16		05	00	04
Technical Staff	16(Govt)+ 23		07	00	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Emphasizing on U.G.C funded major research projects by the faculty.
- Addressing various schemes through 'UGC and encourage the faculty members to apply for projects under IQAC,

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	01	9.14	00
Outlay in Rs. Lakhs	6,01,600.00		9.14	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	12	21	00
Non-Peer Review Journals	00	00	00
e-Journals	08	00	00
Conference proceedings	12	15	02

3.5 Details on Impact factor of publications:

Range **2.90398**   Average **X**   h-index **X**   Nos. in SCOPUS **X**

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects		UGC	6,01,600.00	9.14
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. `02`   **Chapters in Edited Books** ` `

ii) Without ISBN No. `01`

3.8 No. of University Departments receiving funds from

UGC-SAP `X`   CAS `X`   DST-FIST `X`

DPE `X`   DBT Scheme/funds `X`

3.9 For colleges   Autonomy `X`   CPE `X`   DBT Star Scheme `X`

INSPIRE `X`   CE `X`   Any Other (specify) `X`

Name of the Grant	Amount Received Rs.
Major Research Project (Dr.Sheila Stephen)	6,01,600.00
Grant under XII Plan Merged scheme (31.10.12)	2,37,500.00
Autonomous Grant (2012-13)	8,18,967.00
Indoor Stadium (4.11.11)	35,00,000.00
Merged Scheme	3,56,250.00
Additional Assistance	12,50,000.00
Sports Infrastructure	1,00,000.00
XII Plan Under Graduate Development Assistance	3,50,000.00
Autonomous grant (2013-14)	8,00,000.00
Total	80,14,317.00

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	00	02	00	00	00
Sponsoring agencies	--	UGC	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons | 12 |

3.13 No. of collaborations   International | -- | **National** | -- | **Any other** | -- |

3.14 No. of linkages created during this year | 5 |

3.15 Total budget for research for current year in lakhs:

From funding agency | -- | **From Management of University/College** | -- |

Total | -- |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions   received by faculty and research fellows
      0f the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides | 08 |
and students registered under them | 60 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 05 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF `00`   SRF `00`   Project Fellows `00`   Any other `0`

3.21 No. of students Participated in NSS events:

University level `10`	State level `00`
National level `00`	International level `00`

3.22 No. Of students participated in NCC events:

University level `00`	State level ` `
National level ` `	International level ` `

3.23 No. Of Awards won in NSS:

University level `00`	State level `00`
National level `00`	International level `00`

3.24 No. of Awards won in NCC:

University level `00`	State level `00`
National level `00`	International level `00`

3.25 No. of Extension activities organized

University forum `00`	College forum `02`
NCC ` `	NSS `08` Any other `26`

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Women Rally

To commemorate the International Women's' Day YMCA College of Physical Education, Chennai organized Health & Fitness Awareness Rally on 8th March 2013 as two groups. One group from YMCA College to Natesan Park and the other group to Kotturpuram park for a display of Yoga & Aerobics. To reach the objectives of the rally, pamphlets were distributed to the public highlighting the importance of exercise.

Women's Day was also celebrated

Our college participated in the Cultural Programme & presented a good demonstration in Aerobics & Rhythmic Gymnastics during the inauguration & closing function of State Level Athletic Championship for Chief Minister's Trophy which was held at Jawaharlal Nehru Stadium on 28th & 29th September 2012.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	65 hectors	---	Management	65 hectors
Class rooms	14	0	Management	14
Laboratories	4	7		11
Seminar Halls	1			1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		Smart board LCD projector with accessories ,sound system in Gymnasium hall.	UGC	Rs324833
Value of the equipment purchased during the year (Rs. in Lakhs)		06 water purifier digital camera	management	96484
Renovation of men's hostel		Old building	Management	00

4.2 Computerization of administration and library

> **1. Computerized data base software for library**
>
> **2. Computerized documentation of fees paid by students (OFFICE)**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	31913	1184535.75	308	22334	32221	1206869.75
Reference Books	10058	1814543.92	250	65820	10308	1880363.92
e-Books						
Journals	95					
e-Journals						
Digital Database						
CD & Video	301	Free	67	Free	368	Free

	Others (specify)							

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	42	1	9	1	1	1	5	-
Added	-	-	-	-	-	-	-	-
Total	42	1	9	1	1	1	5	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
Upgradation (Networking, e-Governance etc.)

- **Computer Lab with Internet facility**
- **College library with Internet facility**
- **Wi-Fi connectivity in the campus**
- **SPSS workshop for all the faculty members**
- **Workshop on Photoshop and Web designing for Students**

4.6 Amount spent on maintenance in lakhs:

i) ICT   2, 31,230

ii) Campus Infrastructure and facilities   9, 10,475

iii) Equipment's   4, 37,845

iv) Others   10,438

Total: 15, 89,988

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **Conducting clinic in Track and field before their project sports meet by the class advisor/class registrar**
- **Display of interview dates for Placement through notice boards and Placement cell.**
- **NET/SET coaching.**
- **Earn while learn scheme- support to students in the college.**

5.2 Efforts made by the institution for tracking the progression

Academic performance

5.3 (a) Total Number of students

CLASS	MEN	WOMEN	TOTAL
M.PHIL	17	5	22
M.P.ED	48	12	60
B.P.ED	119	40	159
BMS	6	-	6
BPE	47	13	60
D.P.ED	12	7	19

(b) No. of students outside the state

(c) No. of international students 07

	No	%
Men	247	76

	No	%
Women	80	24

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
26	76	3	213	0	318	28	80	5	214	0	327

Demand ratio 100%   Dropout % 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching for NET/SET exam

No. of students beneficiaries   60

5.5 No. of students qualified in these examinations

NET 06   SET/SLET 03   GATE 00   CAT 00

IAS/IPS etc. 00   State PSC 00   UPSC 00   Others 00

5.6 Details of student counselling and career guidance

- Career guidance for outgoing students was held for M.P.Ed, B.P.Ed, B.M.S., B.P.E., by Career guidance Cell.
- Counselling for women students in the women's hostel marriage counselling.

No. of students benefitted   235

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
38	112	86	102

5.8 Details of gender sensitization programmes

> **Two days workshop on "Gender Awareness and sensitization" organized by Centre for women and gender studies on July 19th and 20th 2013.**

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

UNIVERSITY REPRESENTATION

The number of students who represented the Tamil Nadu Physical Education and Sports University in various games are given below.

Game	University Representation	
	Men	**Women**
Athletics	03	
Basketball	05	02
Badminton	02	
Cricket	--	04
Cycling	03	
Football	08	08
Hockey	08	--
Handball	05	04
Kho-kho	01	02
Kabaddi	01	01
Volleyball	02	04
Tennis	01	
Table Tennis	02	
TOTAL	41	25

State/ University level [66]   National level [14]   International level [03]

No. of students participated in cultural events

State/ University level [55]   National level [00]   International level [00]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sl.No.	Game	Position	
		Men	Women
1.	Badminton	Runner-up	Winners
2.	Ball Badminton	----	Runner-up
3.	Basketball	Winner	---
4.	Cricket	---	Runner-up
5.	Football	Winner	Winners
6.	Kabaddi	----	Runner - up
7.	Handball	Winner	Winner
8.	Hockey	Winner	Winner
9.	Table Tennis	Winner	---
10.	Tennis	Runner – up	---
11.	Volleyball	Runner – up	---
12	Track and Field	----	Winner (overall championship)

Sports: State/ University level   National level   International level

Cultural: State/ University level [ ]   **National level** [00]   **International level** [00]

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	10	50,000.00
Financial support from government	207	20,82,685.00
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level [ ]   **National level** [ ]   **International level** [00]

Exhibition: State/ University level [ ]   **National level** [00]   **International level** [00]

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

Mission: **1. to impart quality education to all sections of society at affordable cost.**

2. To develop good character, manners, habits and taste among the students.

3. To inculcate among the students a sense of discipline.

4. To guide and prepare the students in choosing job/career.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is designed by the college. The college provides facilities for co-curricular activities, NSS, Games & sports, Track and Field, Tai-chi, Band, Kunfu, Silambam, Boxing are thought in addition, to the college time-table

  Add – On and optional course along with Certificates.

During class room interaction, special importance is given to Power Point Presentation, Group discussion, Student seminar and Projectwork.

6.3.2 Teaching and Learning

- Extensive use of ICT in for classroom teaching
- Encouraging   students present news in English and Tamil language.
- Encouraging Seminars and Power Point Presentations by students.
- Giving individual attention during Practical classes.

6.3.3 Examination and Evaluation

Periodical examinations and tests are conducted. Three monthly cycle tests are conducted and based on performance, marks are awarded. In addition marks are allotted for Assignments and student's progress is assessed through assignments, paper presentation, seminars, viva-voce and group discussion.

6.3.4 Research and Development

- The college encourages the teaching faculty to pursue Research work.
- Student Research Projects are made mandatory in some subjects.
- Power point presentation for students is made compulsory
- Seminars/ Conferences conducted by the college and
- Students are encouraged to attend the seminars and conferences in out station..

Five PhD scholars were awarded PhD degree under the guidance of faculty members of the college.

M.Phil. scholars 22 in number were awarded degree.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- To create awareness among the students about the latest arrivals and quality reference, Books are exhibited in the library .
- All the library books are bar coded.
- The College building is extended and renovated.

6.3.6 Human Resource Management

- The college has a 'Human Resource Development cell' which organizes leadership training programmes for the students.
- The IQAC organises Workshops for Teaching as well as Non-teaching staff to enhance their competency.
- Training programme for NET and SET examinations are conducted in the college.
- Computer training for students are offered .
- Students are encouraged to participate in the training programmes organized by other institution.
- Add on and Certificate courses and optional courses are conducted for the students to enable them to acquire additional knowledge and skills in different spheres .

6.3.7 Faculty and Staff recruitment

The institution follows a systematic procedure for faculty and staff recruitment. The Principal forwards staff requirement proposals to the management. The management advertises in the local daily. The applications received are short listed and called for an interview before the Principal, Management members. Interview is followed by Demonstration class and finally the right candidate is chosen.

6.3.8 Industry Interaction / Collaboration

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6.3.9 Admission of Students

CHARLI TO BE ASKED

- Admission procedure laid by State government and
- Admission is purely on merit basis and done in transparent procedure.
- All admission information is placed on notice boards.
- Well communicated admission process with course features
- highlighted through news paper advertisements.
- Reservations are strictly followed as per state government

6.4   Welfare schemes for

Teaching	Provident Fund
Non-teaching	Provident Fund, ESI
Students	Group insurance

6.5 Total corpus fund generated   Rs.

6.6 Whether annual financial audit has been done   Yes   √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	College Management
Administrative	Yes	1.Joint Director of Collegiate Education, Chennai 2.Accountant General, Chennai	Yes	.

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes　　Yes　√　No

For PG Programmes　　Yes　√　No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Encourages affiliated colleges to continue Autonomy.

6.11 Activities and support from the Alumni Association

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- TheAlumni　participates in Sports activities in the college.

6.12 Activities and support from the Parent – Teacher Association

The College organises formal and informal Parent meet to keep them aware of their ward's progress, to get feedback and also to find future linkage possibilities.

6.13 Development programmes for support staff

- The staff members are encouraged to participate in Seminars and Workshops organised by other Institutions.
- The IQAC organises Workshops for Non-teaching staff to enhance their competency.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Every week the NSS volunteers of the college undertake campus cleaning programme.

Tree plantation took place on 15th Aug and 26th January

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

MODEL/ PROJECT SPORTS MEETS

The main aim of the Project Sports Meet is "Learning by doing". It is mandatory to all the outgoing students to organize a Project Sports Meet and to learn the officiating techniques practically. They also extend the knowledge of organizing a standard Sports Meet and to gain practical experience.

Class	Date	Chief Guest
M.P.Ed. I	02.08.12	Mr.K.Periaiah, IPS, DIG, Training Chennai inaugurated the meet and Mr. M.Albert, Director of Physical Education, Nandanam Arts College distributed the prizes in the evening.
B.P.Ed. 'A'	30.08.12	Mr.John Sundar, Inspector of Police, Thousand Lights inaugurated the meet and Dr.Mahadevan, Physical Director, University of Madras distributed the prizes.
B.P.Ed. 'B'	28.09.12	Mr.Paul Domnic, National Hockey Umpire inaugurated the meet and Sports Officer, Railways, distributed the prizes in the evening.
B.P.Ed. 'C'	09.10.12	Mr.Adam Sinclair, Hockey Olympian inaugurated the meet and Mr.Syed Sabir Paha, Indian Football Player distributed the prizes.
D.P.Ed. II	26.02.13	Mr.R.Natarajan, International Athlete, Director ISPA inaugurated the meet and Dr.R.Santhanam, Former S.G.Lecturer, YMCA College of Physical Education distributed the prizes in the closing function.
BPE III	18.12.12	Mr.V.Baskaran, Arjuna Awardee, Former Indian Hockey Team Captain inaugurated the meet and Mr.John Deva Asirvatham, Retd. DSP, Master Athlete distributed the prizes at the closing function
BMS	05.03.13	Mr.Raja Rajan, Certified Strength Coordination Specialist, Chennai inaugurated the tournament & Dr.C.Arumugam, Asst.Professor & Sports Coordinator, Tamilnadu Physical Education & Sports University distributed the prizes at the valedictory function.
M.P.Ed II	08.03.13	Mr.P.Mohan, Deputy Manager, SBI declared the meet open and Dr.P.Gopinathan, Asst.Prof. Dept. of Sports Psychology & Sociology, Tamilnadu Physical Education & Sports University distributed the prizes at the valedictory function.

These activities were conducted mainly to give some practical knowledge to the students relating to respective areas.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

Beginning of the year

Plan of Action	Action taken
1.To continue Value education classes to help students recognize, encourage and inculcate moral values. 2. To encourage Research culture among students by making 'Project work' a part of internal assessment. 3. To organize at least one workshop/seminar/conference 6. To strengthen Remedial classes for slow learners. 7. To start a few more useful Add-on courses.	Value education classes are conducted for all the classes during the first hour of every Saturday. Project work is given due weightage in internal assessment. Organized workshop/seminar/conference. Remedial classes are being conducted. Two new Add on courses are started.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted?   **No**

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

7.8. Plans of institution for next year

- To continue Intercollegiate competitions Buck sports festival
- To carry out UGC sponsored Research Projects and National Seminars.
- To continue bridge course for fresher's, subjects like Environmental science and Value education at masters degree classes , Extension activities and other student mentoring and support activities.

Name:

Dr. K. Jothi Dayanandan   **For Dr. Sheila Stephen**

Signature of the Coordinator, IQAC   **Signature of the Chairperson, IQAC**

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Annexure (i)   Calendar of activities 2015-16
Annexure (ii)   College prospectus
Annexure (iii)   College annual Magazine
Best Practices (IV)

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