

MINUTES OF THE IQAC COMMITTEE MEETING HELD ON 14TH JULY 2017 AT 12 NOON IN THE CONFERENCE HALL.

Members present:

Dr. George Abraham - Principal cum Chairperson
Dr. K. Jothi - Coordinator

Internal Members

Dr. S. Johnson Premkumar - Asst. Professor
Dr. J. Glory Darling Margaret- Asst. Professor
Dr. J. Jackson Sutharsingh - Asst. Professor
Dr. S. Glady Kirubakar - Asst. Professor
Dr. R. Prabu - Librarian

The meeting commenced with prayer offered by Dr. Jackson Sutharsingh

Agenda 1: To offer value added courses for student.

The College is conducting Distance Education Programme on various courses. It has been decided to conduct contact classes for the following courses for this academic year for the following courses.

- a) P.G Diploma in Yoga
- b) P.G. Diploma in Gym / Fitness Trainer
- c) Diploma in Yoga
- d) Diploma in Gym and Fitness Training
- e) M.Sc., Yoga (Lateral Entry)

Agenda 2: Implement B.P.E.S Course

It was proposed to restore and restructure BPE Course in to BPES in the College from the coming Academic year. Since UGC as accorded permission to continue BPES and MPES wide UGC Gazette dated, D.O.No.F.5-1/2015 (CPP – II) dated 31st May 2016.

Agenda 3: Theory and Practical Timetable

Dr. Johnson Premkumar presented the tentative theory time table for the staff suggestions. The staff members had expressed their suggestion to finalize the theory time table.

Dr. Jackson Sutharsingh presented the tentative practical time table for the staff discussion. The staff members had gone through the time able and revealed their suggestions to finalize the practical time table.

Agenda 4: Staff Responsibilities: The Principal has allotted the following responsibilities to the staff:

Students' uniforms have been assigned to Dr. James and Dr. Pon. Anbarasu
Dr. Pon. Anbarasu has been assigned as Intramural Director for Men.
Dr. K. Jothi has been assigned as Intramural Director for Women.
Dr. Johnson Premkumar allotted as Extramural Director for the academic year 2017- 2018.

Agenda 5: Picnic - To relax from the tight and hefty academic activities a one- day picnic for staff and students to Vandaloor and Kishkintha Amusement Park was organized on 28th July 2017. Dr. Johnson Premkumar is entrusted with all the arrangements.

Agenda 6: Workshops and conferences - It was unanimously decided to conduct workshop as many as possible during this academic year 2017-18.

Agenda 7: Buck Sports Festival

It was decided to conduct Buck Sports Festival on 21st 22nd & 23rd August 2017. Chief Guest yet to be decided.

Agenda 8: Introduction of scholarships by management

The Principal informed the staff members that the Management has decided to introduce scholarship to meritorious students from this academic year.

Agenda 9: Participation in inter-collegiate and inter-university

It was decided to participate our students in the Inter collegiate competition conducted by Tamil Nadu Physical and Sports University and also in the Inter University competitions to be held during this academic year.

Agenda 10: College educational tour.

Agenda 11: Annual Leadership training program

Agenda 12: Appointment of new teaching and non-teaching staff.

Any Other Matter

- Principal announced that the management is willing to provide Staff uniform and shoe for practical classes.
- The principal asked students associations to initiate formally on 17th July 2017 during General Assembly.
- Principal advised the staff members to wear the blazer during General Assembly.

Principal thanked all the staff members to take part in the meeting and finally the meeting came to an end by a word of prayer by Dr. Johnson Premkumar.


Dr. K. Jothi
IQAC Coordinator


Dr. George Abraham
Principal

MINUTES OF THE IQAC MEETING OF IQAC, HELD ON 7TH AUGUST 2017 AT 12 NOON IN THE CONFERENCE HALL.

Members present:

Dr. George Abraham - Principal cum Chairperson
Dr. K. Jothi - Coordinator

Internal Members

Dr. S. Johnson Premkumar - Asst. Professor
Dr. J. Glory Darling Margaret- Asst. Professor
Dr. J. Jackson Sutharsingh - Asst. Professor
Dr. S. Gladly Kirubakar - Asst. Professor
Dr. R. Prabu - Librarian

The meeting commenced with prayer offered by Dr. Johnson Premkumar, Assistant Professor.

The meeting started with single agenda of Buck Memorial Sports Meet 2017. The following affairs were discussed in the meeting.

- 60th Buck memorial sports meet has been scheduled between 21st August 2017 and 23rd August 2017.
- Track and Field event have been introduced this year for College Men and Women.
- Shooting event also included in this sports meet.
- Dr. Johnson Premkumar discussed the arrangements made for buck sports meet.
- The major responsibilities have been assigned to the staff members for conducting the buck sports meet 2017 (College Calendar)
- It has been discussed to send the brochure to all the schools and colleges from 08.08.2017.
- It has been decided to conduct the formal inauguration ceremony on 21st August 2017 and Track & Field meet inauguration on 23rd August 2017 morning, Mrs. Sarama, Former Asian Champion, Arjuna Awardee, Sports Officer, Southern Railways has been invited to be the chief guest for the inauguration ceremony.
- Rolling trophy to be provided for the winners from this year onwards.
- The games wise responsibilities have been assigned to the staff members (College Calendar)
- 16th and 17th August 2017 allotted for the preparation works of buck sports meet.

Any other matter

- The Principal discussed about the blood donation camp to be held under IQAC on 11th August 2017.
- Principal advised to use the LCD projector for handling the theory classes.
- Principal discussed the dress code to be attire for the students during theory and practical classes.
- Principal asked the staff members to attend the Morning Prayer at 9.55 a.m all the working days in the office room.

- I Continues Assessment exam to be conducted from 29th August 2017 to 30th August 2017.

Principal thanked all the staff members to take part in the meeting and finally the meeting came to an end by a word of prayer by Dr. Glory.



Dr. K. Jothi
IQAC Coordinator



Dr. George Abraham
Principal

MINUTES OF THE IQAC MEETING, HELD ON 11TH SEPTEMBER 2017 AT 12 NOON IN THE CONFERENCE HALL.

Members present:

Dr. George Abraham - Principal cum Chairperson
Dr. K. Jothi - Coordinator

Internal Members:

Dr. S. Johnson Premkumar - Asst. Professor
Dr. J. Glory Darling Margaret- Asst. Professor
Dr. J. Jackson Sutharsingh - Asst. Professor
Dr. S. Glady Kirubakar - Asst. Professor
Dr. R. Prabu - Librarian

Members not present:

1. Dr. S. Glady Kirubakar - Asst. Professor

The meeting commenced with prayer offered by Dr. Johnson Premkumar, Assistant Professor. The meeting started with two major agenda

Agenda 1:- Intercollegiate Tournament

The following affairs were discussed in the meeting.

- The Principal announced the staff responsibility for the Inter-Collegiate tournament. (Annexure – I)
- Dr. Johnson Premkumar highlighted the games to be organized by the YMCA College of Physical Education and briefed about the entries, arrangements made towards the organization of Inter-collegiate tournament.
- Team Manager meeting will be scheduled on 24th September 2017 at 7.30 a.m
- It has been decided to provide the trophy for the winners / runners
- Association officials will be invited to the conduct the match.

Agenda 2:- M.P.Ed. Model Sports Meet

- Mr. Felix Arokiaraj highlighted the model sports meet and discussed the arrangements made towards organization of model sports meet.

Any other matter

- D.P.Ed. programme to be affiliated under Tamil Nadu Physical Education Sports University by conducting the special board of studies.
- Principal suggested for organizing the Project sports meet of B.P.Ed. II (A & B) on scheduled days of the calendar.
- Principal advised the faculty members to be present on time in the theory and practical classes.
- Principal appreciated the winners of Inter-collegiate tournaments.
- Principal asked the faculty members to organize the special programme like seminar, workshop for the benefit of students.
- Principal instructed the faculty members to stop giving pre stretching exercises prior to warming up in the morning session instead directly to the jogging.

- Principal asked the staff members to give their grievances in relation to staff room.

Principal thanked all the staff members to take part in the meeting and finally the meeting came to an end by a word of prayer by Dr. Abraham Davidson.



Dr. K. Jothi
IQAC Coordinator



Dr. George Abraham
Principal

MINUTES OF THE IQAC MEETING HELD ON 20TH NOVEMBER 2017 AT 12 NOON IN THE CONFERENCE HALL.

Members present:

Dr. George Abraham - Principal cum Chairperson
Dr. K. Jothi - Coordinator

Internal Members

Dr. S. Johnson Premkumar - Asst. Professor
Dr. J. Glory Darling Margaret- Asst. Professor
Dr. J. Jackson Sutharsingh - Asst. Professor
Dr. S. Glady Kirubakar - Asst. Professor
Dr. R. Prabu - Librarian

The meeting commenced with prayer offered by Dr. Johnson Premkumar, Assistant Professor. The Principal welcomed the new computer teacher Mrs. Mabel into the staff meeting and the computer teacher introduced herself to all the staff members.

The meeting started with four agenda;

Agenda 1:- Theory and Practical Time Table

Dr. Johnson Premkumar presented the tentative theory time table for the staff suggestions. The staff members had expressed their suggestion to finalize the theory time table.

Dr. Jackson Sutharsingh presented the tentative practical time table for the staff discussion. The staff members had gone through the time table and expressed their suggestions to finalize the practical time table.

Agenda 2: Project Sports Meet B.P.Ed. II – B

It was decided to conduct the “SECOND WIND” Project Sports Meet of B.P.Ed. II B on 11.10.2017. The meet will be inaugurated by Mr. A Rajan, Asian Gold Medalist in 800mts and the valedictory address will be given by n Mr. C.V Sunny, Former Indian Basket Ball Team Captain

Agenda 3: Christmas Carols and Celebrations

The Christmas Carols rounds have been scheduled on 15th and 16th December 2017.

Agenda 4: Christmas Holidays

Christmas holidays starts from 20th December 2017 to 3rd January 2018.

The following affairs were discussed in the meeting.

- Faculty members have given their requirements to the equipment’s in-charge Dr. Pon. Anbarasu.
- B.PEd. II B section project sports meet has been scheduled on 7th December 2017.
- Inter- Class Christmas Tree Competition has been arranged on 18th December 2017.

- It has been decided to allow the students for Christmas holidays on 20th December 2017 from 1 p.m., onwards and the students asked to report to the college back on 4th January 2018 at 10 a.m.
- M.P.Ed. Colloquium has been fixed on 24th November 2017 and M.Phil. Colloquium fixed on 8th December 2017.
- Intensive teaching practice / Coaching Lesson for B.P.Ed./ M.P.Ed. begin from 19th January 2017.

Principal thanked all the staff members to take part in the meeting and finally the meeting came to an end by a word of prayer by Dr. Glory Darling.



Dr. K. Jothi
IQAC Coordinator



Dr. George Abraham
Principal

MINUTES OF THE IQAC MEETING HELD ON 22ND JAN 2018 AT 12.00 PM IN THE CONFERENCE HALL.

Members present:

Dr. George Abraham - Principal cum Chairperson
Dr. K. Jothi - Coordinator

Internal Members – Senior Teachers

Dr. S. Johnson Premkumar - Asst. Professor
Dr. J. Glory Darling Margaret- Asst. Professor
Dr. J. Jackson Sutharsingh - Asst. Professor
Dr. S. Gladly Kirubakar - Asst. Professor
Dr. R. Prabu - Librarian

The meeting commenced with prayer offered by Dr. Johnson Premkumar, Assistant Professor. The meeting started with the following agenda;

Agenda 1: Laboratories

Principal discussed about the college laboratories and the staff members expressed their concern to improve the facilities in the laboratories.

Principal announced the staff in-charge to the following Labs;

1. Technology Lab: Dr. Bobby,
2. Nutrition Lab: Physiotherapist & Dr. Rajesh,
3. Language Lab: Mrs. Mebalda & Dr. Abraham Jepasingh

Agenda 2: College Journal

It has been decided to publish the college journal in the month of April 2018 and processing fee of the paper has been increased for Rs.750/-per paper.

Agenda 3: N.S.S Program

NSS Programme to be initiated after teaching practice by Dr. Johnson Premkumar.

Agenda 4: M.P.Ed - II & M. Phil. Colloquium

M.Phil and M.P.Ed colloquium to be conducted on 23rd Jan 2018 at 10.30 am at B.P.Ed-I-B class room.

Agenda 5: Republic Day Programme

Re-public day celebrations to be conducted on 26th January 2018 at 06.00 a.m in the college campus.

Agenda 6: Research Methodology & Workshop

Principal asked the staff members to organize the workshop /seminar in the month of March.

The following staff members have given additional responsibility to organize Research methodology workshop for M.Phil and MPED Students

Dr.Jothi/ Dr.Johnson / Dr.Jackson / Dr.Glory/ Dr.Glady/ Mrs.Komala.

The workshop to be organize by the following staff in the month of March

- Dr. Glory Darling Margaret. - Track & Field
- Dr. Pon Anbarasu - Kabbadi
- Mr. Praveen Doss- Handball

Agenda 7: Class Registrars:

The Class Registrar has been allotted to the following staff

- Dr. Iyyappan - D.PEd – I Year
- Mr. Praveen Doss – DPEd – II Year
- Mrs. Komala – BPE – I Year

Mrs. Dharshini responsibilities have been assigned to Dr. Bobby and Dr. Rajesh.

Additional Responsibility of Sub- warden has been assigned to Mrs. Komala.

Any other business matter:

Inter School Aerobics competition to be organized on 12th February 2018 as part of Teaching Practice Programme.

Principal thanked all the staff members to take part in the meeting and finally the meeting came to an end by a word of prayer by Dr. Glory Darling.



Dr. K. Jothi
IQAC Coordinator



Dr. George Abraham
Principal

MINUTES OF THE IQAC MEETING HELD ON 20TH MARCH 2018 AT 5.00 PM IN THE PRINCIPAL'S CHAMBER.

Members present:

Dr. George Abraham - Principal cum Chairperson
Dr. K. Jothi - Coordinator

Internal Members – Senior Teachers

Dr. S. Johnson Premkumar - Asst.Professor
Dr. J. Glory Darling Margaret- Asst.Professor
Dr. J. Jackson Sutharsingh - Asst.Professor
Dr. S. Glady Kirubakar - Asst.Professor
Dr. R. Prabu - Librarian

The meeting commenced with prayer offered by Dr. Jackson Sutharsingh, Assistant Professor. The meeting started with the following agenda;

Agenda 1:- Campus Interview

It was decided to have Campus Interview to be held on 3rd April 2018 co-ordinated by Dr. Glory Darling Margaret

Agenda 2:-Annual Sports Meet

Annual Sports Day to be held on 3rd April 2018 co-ordinated by Dr. Pon. Anbarasu

Agenda 3:-College Day & Hostel Day

College day to be celebrated on 5th April 2018 at Buck Open Air Theater.

On 23rd March 2018 the students will be selected for college day programme.

Hostel day and Cultural & Literary society Valedictory function to be held on 6th April 2018 at Buck Open Air Theater.

Agenda 4:-Farwell for outgoing Students

Farwell for outgoing students to be held on 13th April 2018 at Buck Open Air Theater.

Agenda 5: Arrear & Semester Examinations

Even Semester Examinations will be conducted as per the calendar schedule. The timings of the examinations start from 9 a.m. to 12 noon.

Arrear examinations start from 6th April 2018 to 13th April 2018.

Add on course examinations to be conducted on 7th April 2018.

Agenda 6: Staff / Class & Team Photographs

Staff / Class & Team Photographs will be taken on 23rd March 2018.

Agenda 7:-College Magazine

It has been decided to release the college magazine on the college day.

The last date for the submission of research article has been extended till 31st March 2018 and decided to publish the journal before 10th April 2018.

Agenda 8:-Last working day for Students & Staff

Last working day for the students has been announced on 20th April 2018.

Any other business.

Principal appreciated the staff members who are participated in the Refresher Course. Rotaract valedictory function to be held on 2nd March 2018 between 4 pm and 5 pm. Workshop on Kho-Kho officiating to be held on 25th March 2018 co-ordinated by Mr. Karthikeyan.

Principal thanked all the staff members to take part in the meeting and finally the meeting came to an end by a word of prayer by Dr. Johnson Premkumar.



Dr. K. Jothi
IQAC Coordinator



Dr. George Abraham
Principal