

YMCA COLLEGE OF PHYSICAL EDUCATION , NANDANAM , CHENNAI -35
INTERNAL QUALITY ASSURANCE CELL

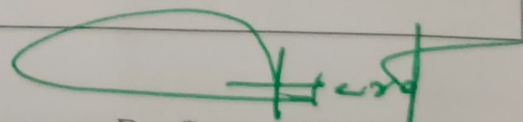
Notification of composition for the formation of IQAC 2020-21

Dear Sir/ Madam

I hereby write to inform you that a new IQAC Committee for the period 2020-21 is scheduled to be formed as per the latest UGC guidelines

The detail of the new committee to be formed is, as follows with the names of the personalities, who are requested to become the members . Dr. J. Glory Darling Margaret IQAC coordinator presented the members of YMCA College IQAC 2020-21

S. No	Designation	Members
1	Chairperson	Dr. George Abraham
2	Teachers to represent all levels	Dr. K.JothiDayanandan Dr. S. Johnson Premkumar Dr.J .Jackson Sutharsingh Dr. S. GladyKirubakar Dr. R. Prabu
3	One member from the Management	Mr. Benjamin Franklin Correspondent & Secretary
4	The senior administrative officer (Office Superintendent/Manager)	Mr. Rajjiv George
5	One nominee each from the Local Society/Trust, Students and Alumni	Local Trust :Mr. V.K. Varghese Student Representative :Ms. Vigneswari , M.PEd Alumni :Mr. Vijay, Director , SMART 7 WELLNESS
6	One nominee each from Employers/Industrialists/Stakeholders	Stakeholders Subject Expert Dr. V. Mahalingam Vincent Sahayaraj Employers : Dr. Uma
7	One of the senior teachers as the Coordinator of the IQAC	Dr. J. Glory Darling Margaret



Dr. George Abraham
Principal

Principal
YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

Recent Notification of Composition of the IQAC 2020-21

Recent Notification of Composition of the IQAC

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. Teachers to represent all level (Three to eight)
3. One member from the Management
4. Few Senior administrative officers
5. One nominee each from local society, Students and Alumni
6. One nominee each from Employers /Industrialists/Stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution, accordingly the representation of teachers may vary. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken. A few of them are listed below:

- It is advisable to choose persons from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.
- It is advisable to change the co-ordinator after two to three years to bring new thoughts and activities in the institution.
- It would be appropriate to choose as senior administrators, persons in charge of institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examination and planning and development.
- The management representative should be a person who is aware of the institution's objectives, limitations and strengths and is committed to its improvement. The local society representatives should be of high social standing and should have made significant contributions to society and in particular to education.