



The National Council of YMCAs of India
Y.M.C.A. College of Physical Education



A Project of the National Council of YMCAs of India
(Autonomous College Affiliated to Tamil Nadu Physical Education & Sports University)
Registered under UGC Act

CRITERION VI	
KEY INDICATOR	6.3 FACULTY EMPOWERMENT STRATEGIES
METRIC NO	6.3.1

- The institution has effective welfare measures for teaching and non teaching staff

STAFF UNIFORM

(Sample Documents)

Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035



YMCA COLLEGE OF PHYSICAL EDUCATION

No.497, Anna Salai,
Nandanam, Chennai.

GST:33AAATN0370J4ZQ

State Name : Tamil Nadu, Code : 33

Contact : 044 - 29819569,24344816

E-Mail : ycpefinance@gmail.com/ymcanandanam1920@gmail.com

Bank Payment Voucher

No. : 023

Dated : 16-Jun-2020

Particulars	Amount
Account :	
7 Creations	1,53,581.00
Agst Ref 426/16.06.2020 7,000.00 Dr	
Agst Ref 206/08.06.2020 1,46,581.00 Dr	
Through :	
Syndicate Bank - 60042010000323	
On Account of :	
Being Uniform Blazer for Student (Marron Colour) & Staff, Uniform for Markers and Supervisor & Safari set for Driver for the 2019-20.	
Bank Transaction Details:	
Cheque 861990 16-Jun-2020 1,53,581.00	
Amount (in words) :	
INR One Lakh Fifty Three Thousand Five Hundred Eighty One Only	
	₹ 1,53,581.00

Accountant:

Receiver's Signature

Principal/Treasurer

Administrator

Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035



SYED SHAMID

Invoice

Date : 08/06/2020
Bill No : 206

To,
The National Council of YMCAs of India
Chennai - 600 035.
GST No. 33AAATN0370J4ZQ

From,
7 Creations
No.125/63, Strahans Road,
1st Floor, Dashamakkan,
Chennai - 600 012.
GST No : 33CZKPS7183K2ZL

die
3 students Blazer
225 received
S.A.P

S.No	Description of goods	Quantity	cost per Unit	Amount
1	Uniform Blazer for Student (Maroon Blue)	228	1300	2,96,400/-
2	Uniform Blazer for Staff	2	1300	2,600/-
3	Uniform for Markers and Office Staff	44	1100	48,400/-
4	Safari Set for Office Staff	1	1800	1,800/-
	Sub Total			3,49,200/-
	GST 5%			17,460/-
	Grand Total			3,66,660/-

Account note!
already 50%
advance payme
an amount of
Rs. 2,00,000
released to
the parents.
Now we are
holding 5%
amount.

19/06/20
Recd on
16/06/20

16/06/2020

S.S.P

For 7 Creations

Principal (i/c)
YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

J.A.P

125/63, Strahans Road, Dashamakkan, Chennai - 12.
Ph : 044 - 43580 777 - Cell : 99520 75777



YMCA COLLEGE OF PHYSICAL EDUCATION

No.497, Anna Salai,
Nandanam, Chennai.

GST:33AAATN0370J4ZQ

State Name : Tamil Nadu, Code : 33

Contact : 044 - 29819569,24344816

E-Mail : ycpfinance@gmail.com/ymcanandanam1920@gmail.com

Bank Payments - AXIS Bank Voucher

No. : **Axis107**

Dated : 10-Mar-2021

Particulars	Amount
Account : Maspro Sports (India)	24,633.00
Through : AXIS BANK FEES A/C : 921010002771657	
On Account of : Being amount paid towards purchase of t shirty to teaching staffs for tourtment 2020-2021.	
Bank Transaction Details: Cheque 414669 10-Mar-2021 24,633.00	
Amount (in words) : INR Twenty Four Thousand Six Hundred Thirty Three Only	
	₹ 24,633.00

V.R
Accountant:
(Prepared by):

B. Sreedhar
Receiver's Signature

H. S. S. S.
Principal/Treasurer
(Approved by)

h
N

q/s
Administrator
(Proposed by)

S. B.
Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

CREDIT SALE INVOICE

MASPRO SPORTS (INDIA) the game is on... 17 & 18, Wallajah Road, Mount Road Chennai-600002, Tamil Nadu, India Ph: 044-48598844, 044-48598844 Email : masprosportsindiaho@gmail.com	G.S.T. : 33AAZFM6694F1ZK
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M/s. YMCA,MADRAS Chennai G.S.T. :	Invoice No : CA/2020-21/4191 Date : 10-03-2021 <table style="width:100%; border:none;"> <tr> <td style="width:50%;">Order No. :</td> <td style="width:50%;">Order Date :</td> </tr> <tr> <td>D.C. No. :</td> <td>D.C. Date :</td> </tr> <tr> <td>Total Boxes :</td> <td>Due Date : 10-03-2021</td> </tr> <tr> <td>L.R. No. :</td> <td>L.R. Date :</td> </tr> <tr> <td>Transport :</td> <td>Vehicle No. :</td> </tr> <tr> <td colspan="2">Salesman : Direct</td> </tr> </table>	Order No. :	Order Date :	D.C. No. :	D.C. Date :	Total Boxes :	Due Date : 10-03-2021	L.R. No. :	L.R. Date :	Transport :	Vehicle No. :	Salesman : Direct	
Order No. :	Order Date :												
D.C. No. :	D.C. Date :												
Total Boxes :	Due Date : 10-03-2021												
L.R. No. :	L.R. Date :												
Transport :	Vehicle No. :												
Salesman : Direct													

SNo	Description Of Goods/Services	HSN/SAC	Qty	Unit	Rate	Tax%	Amount
1	Tk Whites	6115	23	SET	1020.00	5	23460.00

Total Items : 1 Qty : 23	<table style="width:100%; border:none;"> <tr> <td style="width:80%;">Sub Total</td> <td style="text-align:right;">23460.00</td> </tr> <tr> <td>Total SGST</td> <td style="text-align:right;">586.50</td> </tr> <tr> <td>Total CGST</td> <td style="text-align:right;">586.50</td> </tr> </table>	Sub Total	23460.00	Total SGST	586.50	Total CGST	586.50
Sub Total	23460.00						
Total SGST	586.50						
Total CGST	586.50						

Amount in Words : Rupees Twenty Four Thousand Six Hundred Thirty Three Only

<table style="width:100%; border:none;"> <tr> <th style="text-align:left;"><u>TAX SUMMARY</u></th> <th style="text-align:left;"><u>TURNOVER AMT</u></th> <th style="text-align:left;"><u>SGST SUMMARY</u></th> <th style="text-align:left;"><u>CGST SUMMARY</u></th> </tr> <tr> <td>GST-S@5%</td> <td style="text-align:right;">23460.00</td> <td style="text-align:right;">2.5% 586.50</td> <td style="text-align:right;">2.5% 586.50</td> </tr> </table>	<u>TAX SUMMARY</u>	<u>TURNOVER AMT</u>	<u>SGST SUMMARY</u>	<u>CGST SUMMARY</u>	GST-S@5%	23460.00	2.5% 586.50	2.5% 586.50	BANK DETAILS : BANK : HDFC Bank IFSC CODE: HDFC0001364 A/C NO:50200009970972 BRANCH : G.P.Road,Chennai-02
<u>TAX SUMMARY</u>	<u>TURNOVER AMT</u>	<u>SGST SUMMARY</u>	<u>CGST SUMMARY</u>						
GST-S@5%	23460.00	2.5% 586.50	2.5% 586.50						

Tax Amount In Words : Rupees One Thousand One Hundred Seventy Three Only

Principal (i/v)
 YMCA COLLEGE OF PHYSICAL EDUCATION
 NANDANAM, CHENNAI-600 035
 Receiver's Sign.

For MASPRO SPORTS (INDIA)

 Authorised Signatory



The National Council of YMCAs of India
Y.M.C.A. College of Physical Education



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CRITERION VI	
KEY INDICATOR	6.3 FACULTY EMPOWERMENT STRATEGIES
METRIC NO	6.3.1

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MEDICAL SUPPORT

(Sample Documents)


Principal (i/c)
YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

From:

V. Mohanasundaram
Electrician
YMCA College of Physical Education
Nandanam, Chennai – 600 035.

To
The Correspondent & Secretary
YMCA College of Physical Education
Nandanam, Chennai – 600 035.

Respected Sir,

I wish to submit the following for your kind perusal and consideration. I have been working in this institution for the past 21 years as Electrician. Every month the Employees State Insurance Corporation – ESI amount was deducted from our salary and remitted into the ESI office. We used to get the treatment from ESI at free of cost.

On 13.07.2018 my wife had a severe stomach pain and we went to ESI hospital. The ESI officials informed me that the contributions for the months of May, June and July 2018 were not paid from our college. I came to know that the ESI contribution already deducted from my salary for the months May, June and July was not remitted to the ESI. So they refused treatment to my wife. I have informed the fact to the college authorities. As my wife needs urgent treatment I have admitted her in a private hospital. She was discharged on 16th July 2017. The total cost of treatment was Rs.71,200/- . As I don't have this huge amount of money, I borrowed from my relatives and settled the hospital expenses

I am enclosing herewith the bills of expenses, for your kind perusal and I request you to compensate the loss as I have no other source of income except my salary. I humbly request you to be kind enough give me a financial relief connected with the above situation.

Thanking you,

Yours faithfully


MOHANA SUNDARAM

PAID



Rs. 10,000/-


Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035



YMCA COLLEGE OF PHYSICAL EDUCATION

No 497, Anna Salai,
Nandanam, Chennai

GST 33AAATN0370J4ZQ

State Name Tamil Nadu, Code : 33

E-Mail ycpfinance@gmail.com/ymcanandanam1920@gmail.com

Bank Payments - AXIS Bank Voucher

No : **Axis181/2021-22**

Dated : **1-Oct-2021**

Particulars	Amount
Account : Moses J	9,790.00
₹ 9,790.00	

Through :

AXIS BANK FEES A/C : 921010002771657

On Account of :

Being amount paid to Mr. Moses Executive Secretary towards reimbursement of medical expenses

Bank Transaction Details:

Cheque 424656 1-Oct-2021 **9,790.00**

Amount (in words) :

INR Nine Thousand Seven Hundred Ninety Only

Accountant:
(Prepared by):

Receiver's Signature

Correspondent & Secretary
(Approved by)

Principal/Treasurer
(Checked by)

Administrator
(Proposed by)

Principal (i/c)

**YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035**

From

Moses J,
Executive Secretary,
YMCA College of Physical Education,
Chennai - 600035.

Date: 24.08.2021

To

Correspondent & Secretary,
YMCA College of Physical Education,
Chennai - 600035.

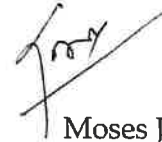
Dear Sir,

Sub: Requisition for reimbursement -reg.

I request you to reimburse a sum of Rs.9,790/- being the expenditure incurred by me for Medical Expenses. I enclose the relative bills with medical prescription in support of the claim. I declare that the amount claimed was actually incurred by me.

Thanking you,

Yours sincerely



Moses J
Executive Secretary



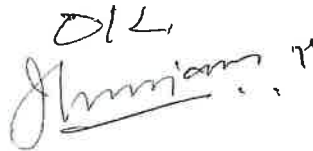
Principal (i/c)
YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI - 600 035

27.9.2021

To
Correspondent & Secretary, Principal

With reference to the letter dated 24.8.2021 from Mr.J.Moses Executive Secretary for re-imbusement of medical expenses. Kindly approve re-imbusement of Rs.9790 to Mr.J.Moses.



25/9/21

OK



Rajjiv George

ENCLOSURES

1. Prescription from GKB Opticals dated 15.8.2021


Principal (i/c)
YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

Tax Invoice

CHENNAI - EXPRESS MALL
GKB Optical
(Unit Of GKB Lens Pvt Ltd)
Shop No S-107, First Floor, Express Avenue Mall
No. 49-50 L, Whites Road, Royapettah
Chennai-600014, Tamilnadu
Phone-9043073089, email-expressmall@gkblens.com

Invoice No.: 0821361000015271

Date : 22, Aug ,2021

Customer Name : MOSES

Address : ,Tamil Nadu

GSTIN : 33AACCG3446M1ZK

Place of Supply : CHENNAI - EXPRESS MALL (State Code : 33)

Mobile: 6385158526

Item Code	Description	Quantity	Unit Price	Discount	Tax %	Tax Amount	Net Amount
	Corrective Spectacle (1.59 Nova Delite Short - SATINPforRightEye - 1.59 Nova Delite Short - SATINPforLeftEye - GKB LEGACY LE F5018D C1 - - - 90049010) - Frame : Rs. 2712.89/-, Lens : Rs. 7077.11/-	1.00	10,790.00	1,000.00	12.00	1,048.94	9,790.00

Offer :GKB Spec FO PAL : 182110

Total Amount(Rounded) : 9,790.00

Amount(in Words) : Rupees Nine thousand Seven hundred Ninety only

GST Details	HSN/SAC - Rate	Taxable	CGST	SGST/UTGST	IGST
	90049010 12.00 %	8741.07	524.47	524.47	0.00
	TOTAL :	8741.07	524.47	524.47	0.00

Remarks:

Advance Adjustment 9790.00

Cashier's Signature

Product(s) recieved in good condition

Customer's Signature

Medical reimbursement

Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035



YMCA COLLEGE OF PHYSICAL EDUCATION

No 497, Anna Salai,

Nandanam, Chennai

GST 33AAATN0370J4Z0

State Name Tamil Nadu, Code 33

E-Mail ycpefinance@gmail.com/ymcanandanam1920@gmail.com

Bank Payments - AXIS Bank Voucher

No **Axis475/2021-22**

Dated **14-Feb-2022**

Particulars	Amount
Account :	
Staff Medical Expenses	9,320.00
Telephone Expenses	858.00

Through :

AXIS BANK FEES A/C 921010002771657

On Account of :

Being amount paid to Mr. Moses (Executive Secretary) towards reimbursement of telephone expenses and Medical allowance. Received mail confirmation from Mr.M. Saiyaratan (Secretary, Finance & Admin) dated on 14.02.2022.

Bank Transaction Details:

Cheque 431677 14-Feb-2022 10,178.00


Amount (in words) :


INR Ten Thousand One Hundred Seventy Eight Only

₹ 10,178.00


Accountant:
(Prepared by):


Receiver's Signature


Correspondent & Secretary
(Approved by)


Principal/Treasurer
(Checked by)


Administrator
(Proposed by)


Principal (i/c)

Invoice Retail Invoice

NEW US - PHARMACEUTICALS UNIT OF OPTIMAL HEALTH SOLUTIONS PVT LTD
 Old No. 4, New No. 112, Arundhar Street, West Madhav-600 035

BSTIN No & Address: 32AA007279126, Second Floor, New No. 159/1A, LDP Complex, 100 Feet Service Road, Mettupalayam, Vanavoor, Chennai, Tamil Nadu
 DL No: 2024/MI11/20238/MI11/214436/MI11/2084222/MI11/218, State/ State code: TAMIL NADU 33, StoreID: INDIAS00063, Phone: 9442032222, Fax: 9442032222

Serial Invoice No: 2123074703544

Date: 02-01-2022 11:02:29

Receipt Voucher No: OTH 2100216719

Patient Name: MOSES J

Age: 63 Gender: M Dr. Name: Dr. Nara Address: RAJG

Doc. Reg. No: 101 CusID: 39914750

Address

#	Description of Goods (Mfg / Pkt)	Sch	Batch (Exo)	HSN	MRP/Unit (MR/Unit)	Qty (Disc)	Val In-GST	Tax Value	CGST Rate%	SGST Rate%	CGST Amt	SGST Amt
1	ACTRAPID HR PENFILL 100IU IML IML (ABBOTT)	H	L978K91 (08-23)	300471	350.90 (287.74)	5 (315.81)	1429.59	1370.19	2.50	2.50	34.25	34.25
2	GLYCIPHAGE SR 160 TAB (FRANCO INDIAN PHARMACEUTICALS PVT LTD)	H	TP21037 (07-23)	300431	4.09 (3.27)	26 (26.34)	85.36	58.36	6.00	6.00	3.50	3.50
3	GLYCIPHAGE SR 160 TAB (FRANCO INDIAN PHARMACEUTICALS PVT LTD)	H	TP21041 (07-23)	300431	4.09 (3.27)	31 (24.51)	98.04	87.54	6.00	6.00	5.25	5.25
4	GLYCIPHAGE SR 160 TAB (FRANCO INDIAN PHARMACEUTICALS PVT LTD)	H	TP21050 (08-23)	300431	4.09 (3.27)	59 (40.85)	183.40	145.90	6.00	6.00	8.75	9.75
5	LANTUS CARTRIDGE 100IU IML IML (SANDOZ INDIA LIMITED)	H	18895448 (02-24)	300431	722.34 (522.48)	2 (650.29)	1444.68	2821.25	2.50	2.50	70.53	70.53
6	LOSAR 25MG TAB (TORRENT PHARMACEUTICALS LTD)	H	9F7H007 (04-24)	300441	4.00 (3.69)	30 (27.59)	119.71	98.49	6.00	6.00	5.91	5.91
7	INSULINE NEEDLES (ABBOTT)	H	211115 (02-20)	901822	16.81 (13.29)	2 (9.97)	33.62	35.58	6.00	6.00	2.14	2.14
8	CLIMEZEST 10MG TAB (SUN PHARMA)	H	5108834 (08-23)	300450	8.00 (6.40)	20 (64.00)	157.00	228.59	6.00	6.00	13.71	13.71
9	STATOR 10MG TAB (ABBOTT)	H	5TAC1004 (04-23)	300420	5.73 (4.59)	10 (17.21)	57.31	61.40	6.00	6.00	3.69	3.69
10	STATOR 10MG TAB (ABBOTT)	H	5TAC1004 (04-23)	300420	5.73 (4.59)	40 (51.52)	229.20	184.31	6.00	6.00	11.06	11.06
11	SHIPPING CHARGES			999999			20.00	16.94	9.00	1.53	9.00	1.53
Total							5429.33	5108.69			160.33	160.32

Total Invoice Value (in figure): 5429.33
 Total Invoice Value (rounded off): 5429.50
 Total Invoice Value (in words): Five thousand Four hundred Twenty Nine Rupees Fifty Paise
 CGST: 4191.54 @ 2.5 = 104.78, CGST: 16.94 @ 9.0 = 1.53, SGST: 900.20 @ 6.0 = 54.01, CGST: 4191.54 @ 2.5 = 104.78, CGST: 16.94 @ 9.0 = 1.53, SGST: 900.20 @ 6.0 = 54.01

Payment Details:

Payment Mode (Account): Credit Card, 5539.67
 TransactionID / Date: 202201011121030011616898356718541 / 02-01-2022 09:35AM
 Amount Saved: 1218.19

Signature Of the Recd. Pharmacist
 Note: 1. Reverse Tax Voucher for all products are
 2. Fridge Items will not be taken back
 3. GST accepted after 72 hrs of purchase, bill is required for exchange.

S. J. Prasad
 Principal (i/c)
 YMCA COLLEGE OF PHYSICAL EDUCATION
 NANDANAM, CHENNAI-600 035

Tax Invoice Retail Invoice
 MEDLINE - PHARMACY Unit of OPTIMAL HEALTH SOLUTIONS PVT LTD
 Old No.44, New No.112, Arvaalagar Street, West Mambalam-600 033

GSTIN No & Address: 23AAAC07727M1L2, Second Floor, Door No: 253/1A, LRP Complex, 300 Feet Service Road, Mattukuppam, Venagaram, Chennai, Tamil Nadu
 E. No: 2324/M1L/200328/M1L/214436/M1L/200432/M1L/218, State/ State code: TAMIL NADU/ 21, StoreID: INTHMAS00063, Phone: 044-43512254, Fax:

Serial Invoice No: 212300740056056 Date: 03-01-2022 12:11:55
 Receipt Voucher No: 01888210045672
 Patient Name: Ramesh D. Aet: D. Center: R. Dr. Name: Address: Doc. Rec. No: 17 CusID: 39814750 Add: wa

#	Description of Goods (Mfa / M1L)	Sub	Batch (Exp)	MRP/Unit (NR/Unit)	Qty (Disc)	Val In-GST	Tax Value	CGST Rate%	SGST Rate%	SGST Amt	SGST Rate%	Amt
1	GLYCIPIHASE SR 1GM TAB (FRANCO INDIAN PHARMACEUTICALS PVT LTD)	H	TP21050 (09-21)	4.09 (3.27) (16.74)	20	85.76	58.76	6.00	3.50	6.00		3.50
2	OLMEZEST 10MG TAB (SUN PHARMA)	H	SIC20126 (12-21)	3.09 (2.40) (12.30)	20	61.80	114.23	6.00	6.86	6.00		6.86
Total						147.56	173.99		10.36			10.36

Total Invoice Value (in figures): 173.99
 Total Invoice Value (rounded off): 173.99
 Total Invoice Value (in words): one hundred thirty three Rupees Fifty Paise
 GST: 173.99 @ 6.00 = 10.36, CGST: 173.99 @ 3.00 = 5.22

Payment Details:
 Payment Mode: (Amount): Credit Card / 100000
 Transaction ID / Date: 00210021110260011166936537135411 / 03-01-2022 02:53
 Amount Saved: 48.74

Signature of the Retail Pharmacist
 Notes: 1. Reverse for replacement of any products are not applicable. 2. Exchange not accepted after 72 hrs of purchase. Bill is required for exchange.
 3. Prudhoe tests will not be taken back.
 DIN No: 03510T02009-TC04-921
 DIN Address: No. 141-50, Service Road, 207 & 208 G. Govt. Railway Station Road, Kottasalai, (Mettur) Hyderabad - 500 027 IN

Handwritten signature

Handwritten signature
 Principal (M)
 YMCA COLLEGE OF PHYSICAL EDUCATION
 NANDANAM, CHENNAI-600 035

CASH BILL
3AHIPR5548P1ZL

DL No : 901/MIII/20
905/MIII/21

ROJA MEDICALS

No.92, Old No. 72/3 Canal Bank Road, C.I.T. Nagar, Chennai - 600 035.

☎ : 24346301, Cell : 9710 218038

No. **27366**

Date **22.12.21**

Dr.....

Name.....

Qty.	PARTICULARS	AMOUNT	
		Rs.	P.
1x10	Olmesart 10mg 3/23	80	00
1x10	Glyci phage SR 21062 18 2/23	40	65
1x5	Stator 10mg 4/23	86	02
Cash Received in Full STA 21006			

Including of All Taxes

E. & O.E. Goods once sold cannot be taken back or Exchanged

206.67

S. S.
Principal (170)

20667

Tommy



The undersigned hereby certifies that the
 following is a true and correct copy of the
 original as submitted to the
 Government of Tamil Nadu, Chennai.
 Date: _____
 Signature: _____
 Name: _____

75
 60
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 7
 7
 7

1.	1400.00
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68.	1400.00
69.	1400.00
70.	1400.00
71.	1400.00
72.	1400.00
73.	1400.00
74.	1400.00
75.	1400.00
76.	1400.00
77.	1400.00
78.	1400.00
79.	1400.00
80.	1400.00
81.	1400.00
82.	1400.00
83.	1400.00
84.	1400.00
85.	1400.00
86.	1400.00
87.	1400.00
88.	1400.00
89.	1400.00
90.	1400.00
91.	1400.00
92.	1400.00
93.	1400.00
94.	1400.00
95.	1400.00
96.	1400.00
97.	1400.00
98.	1400.00
99.	1400.00
100.	1400.00

Total Gross Value: _____
 Less: _____
 Net Amount: _____
 Total: _____

Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

The undersigned hereby certifies that the
 following is a true and correct copy of the
 original as submitted to the
 Government of Tamil Nadu, Chennai.
 Date: _____
 Signature: _____
 Name: _____



The National Council of YMCAs of India
Y.M.C.A. College of Physical Education



A Project of the National Council of YMCAs of India
(Autonomous College Affiliated to Tamil Nadu Physical Education & Sports University)
Registered under UGC Act

CRITERION VI	
KEY INDICATOR	6.3 FACULTY EMPOWERMENT STRATEGIES
METRIC NO	6.3.1

- The institution has effective welfare measures for teaching and non teaching staff

**SALARY ADVANCES AND FINANCIAL ASSISTANCE
TO TEACHING STAFF**
(Sample Documents)


Principal (i/c)
YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035



YMCA COLLEGE OF PHYSICAL EDUCATION

(A project of the National Council of YMCAs of India)

NANDANAM, CHENAI - 600 035.

522

Voucher No.

Date : 28/01/2020

CHEQUE / CASH VOUCHER

PAID TO Sathish Kumar

DEBIT

PARTICULARS

AMOUNT

Rs.

P.

Salary advance on the basis of deducting
Rs. 1000 PM

~~1000~~
10,000

—
—



Rupees ~~1000~~ Ten thousand only.

Accountant

28/01/2020
Principal / Secretary

Sub: Requesting

Admin. Officer

for advance

30/01/2020
Receiver's Signature

Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
MANDANAM, CHENNAI-600 035

FROM:-

S. SATHISH KUMAR.

Asst. Professor.

Y.M.C.A College of Physical Education.

Chennai.

TO:-

The PRINCIPAL & SECRETARY.

Y.M.C.A College of Physical Education.

Chennai.

Respected Sir,

Sub: Requesting for advance for pongal festival.

I am writing this letter for a sum of advance amount of ^{10,000} ~~15,000~~ RS due to Pongal festival which falls in this month and my birthday as well. So, I request you to grant me the advance as early as possible.

Thanking you,

Yours faithfully,
S. Sathish Kumar.

CHENNAI
09/01/2020.


Principal (170)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035



YMCA COLLEGE OF PHYSICAL EDUCATION

No 497, Anna Salai,

Nandanam, Chennai

GST 33AAATN0370J4ZQ

State Name : Tamil Nadu, Code 33

E-Mail ycpefinance@gmail.com/ymcanandanam1920@gmail.com

SYN - ESTATE Voucher

No 276

Dated : 7-Nov-2020

Particulars	Amount
Account : Salary Advance - Karthikeyan K	20,000.00

Through :

Through :

Syndicate Bank - 60042010000323

On Account of :

Being amount paid towards Festival advance for the college staff.

Bank Transaction Details:

Cheque 273743 7-Nov-2020 20,000.00

Amount (in words) :

INR Twenty Thousand Only

V.R.H
Accountant:
(Prepared by):

H. S. R.
Principal/Treasurer
(Approved by)

₹ 20,000.00
[Signature]
07/11/2020
Receiver's Signature

[Signature]
Administrator
(Proposed by)

S.B.
Principal (i/c)
YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

05/11/2020

From:

Dr. K. Karthikeyan.
Assistant Professor
YMCA College of Physical Education
Nandanam, Chennai-65

To:

The Principal
The Administrative Offices.
YMCA College of Physical Education
Nandanam, Chennai-65

Rs. 20,000/-

Respected Sir,

SUB: Request for festival advance

I need of festival advance amount
20,000 [husband only] of Rs. 40,000/-

It can be deducted with
to installment of my salary. kindly do
the needful Sir.

Thanking you

SJK

Principal (i/c)
YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 045

Recommended
Rs. 20,000/-

SJK

Yours Sincerely
DR. K. KARTHIKEYAN
ASSISTANT PROFESSOR

Accountant

Please do the needful

5/11/2020



YMCA COLLEGE OF PHYSICAL EDUCATION

No.497, Anna Salai,

Nandanam, Chennai.

GST:33AAATN0370J4ZQ

State Name : Tamil Nadu, Code : 33

Contact : 044 - 29819569,24344816

E-Mail : ycpefinance@gmail.com/ymcanandanam1920@gmail.com

SYN - ESTATE Voucher

No. : 349

Dated : 9-Dec-2020

Particulars	Amount
Account : Salary Advance - Praveen Doss	20,000.00

Through :

Syndicate Bank - 60042010000323

On Account of :

Festival advance given to Manangement staff (Christmas). 10 installment deducting basics.

Bank Transaction Details:

Cheque 149105 9-Dec-2020 20,000.00

Amount (in words) :

INR Twenty Thousand Only

₹ 20,000.00

Accountant:

(Prepared by):


Receiver's Signature


09/12/2020
Principal/Treasurer
(Approved by)




Administrator
(Proposed by)


Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

From,

B. Praveen Doss
Asst. Professor
YMCA College of Physical Education
Chennai.

Chennai

27/11/2020

To,

The Correspondent and Secretary
YMCA College of Physical Education
Chennai.

Through,

The Principal,
YMCA College of Physical Education
Chennai.

Respected Sir,

Sub: Need Festival advance of Rs 20,000/- -Reg

Kindly sanction me an advance of Rs. 20,000/- as festival advance which can be deducted from my salary in equal installments.

Thanking you,

Yours faithfully



(B. Praveen Doss)



Principal (s/o)



YMCA COLLEGE OF PHYSICAL EDUCATION

No.497, Anna Salai,
Nandanam, Chennai.

GST:33AAATN0370J4ZQ

State Name : Tamil Nadu, Code : 33

E-Mail : ycpfinance@gmail.com/ymcanandanam1920@gmail.com

Bank Payments - AXIS Bank Voucher

Dated : 28-Oct-2021

No. : Axis256/2021-22

Particulars	Amount
Account : Salary Advance - Karthikeyan K	30,000.00

Through :

AXIS BANK FEES A/C : 921010002771657

On Account of :

Being amount paid towards Festival advance for the college staff (deduction at 10 installments)

Bank Transaction Details:

Salary Advance - Sivamani K			
Cheque	424583	28-Oct-2021	30,000.00

Amount (in words) :

INR Thirty Thousand Only

₹ 30,000.00

[Signature]
Receiver's Signature

[Signature]
Accountant:
(Prepared by):

[Signature]
Correspondent & Secretary
(Approved by)

[Signature]
28/10/21
Principal/Treasurer
(Checked by)

[Signature]
Administrator
(Proposed by)

[Signature]
Principal (i/c)
YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

28/10/2021

From:

Dr. K. Karthikeyan.
Assistant Professor.
YMCA College of Physical Education
Mandanam.

To: The Correspondent & Secretary.
The Administrator & Estate Manager.
YMCA College of Physical Education.
Mandanam.

Respected Sir.


SUB: Requesting for festival
Advance Regi...

~~V.R.
28/10/21~~
I'm need of festival Advance of
Rs 30,000/- . Kindly Sanction the mention
Amount as soon as possible. It can be
deducted from my monthly Salary in
10 installment

Thanking you

Yours sincerely

DR. K. KARTHIKEYAN
ASSISTANT PROFESSOR


Principal (i/c)
YMCA COLLEGE OF PHYSICAL EDUCATION
MANDANAM, CHENNAI-600 022



YMCA COLLEGE OF PHYSICAL EDUCATION

No 497, Anna Salai,
Nandanam, Chennai.

GST:33AAATN0370J4ZQ

State Name : Tamil Nadu, Code : 33

E-Mail : ycpefinance@gmail.com/ymcanandanam1920@gmail.com

Bank Payments - AXIS Bank Voucher

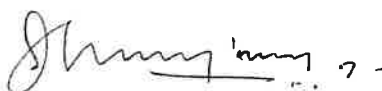
No. : **Axis347/2021-22**

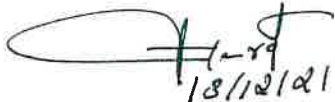
Dated : **13-Dec-2021**

Particulars	Amount
Account : Salary Advance - James	80,000.00
Through : AXIS BANK FEES A/C : 921010002771657	
On Account of : Being amount paid towards christmas festival advance .	
Bank Transaction Details: Salary Advance - Kannan K.V. Cheque 431578 13-Dec-2021 80,000.00	
Amount (in words) : INR Eighty Thousand Only	
	₹ 80,000.00


Accountant:
(Prepared by):


Receiver's Signature


Correspondent & Secretary
(Approved by)


Principal/Treasurer
(Checked by)


Administrator
(Proposed by)


Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

10.11.21

from

Dr. James
Asst. Professor.
Ymca College of Physical Education.

To

The Correspondent Secretary,
Ymca College of Physical Education,
Nandanam, Chennai - 600 035

Y.P.E.
10/11/21

Sub: Requesting Festival Advance leg:-

Respected Sir,

As I need to spend for purchasing the festival things to my family and also my son's school fees, I request you to give me festival Advance amount Rs. 80,000 (Eighty thousand only) kindly do the above needful.

Thanking You.

S.S.P.

Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

Yours faithfully
Dr. James



The National Council of YMCAs of India
Y.M.C.A. College of Physical Education



A Project of the National Council of YMCAs of India

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Registered under UGC Act

CRITERION VI	
KEY INDICATOR	6.3 FACULTY EMPOWERMENT STRATEGIES
METRIC NO	6.3.1

- The institution has effective welfare measures for teaching and non teaching staff

**SALARY ADVANCES AND FINANCIAL ASSISTANCE
TO NON – TEACHING STAFF
(Sample Documents)**

Principal (S/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

13.12.2019

From,

Divya Mary Danny,

Jr. Asst

YMCA College of Physical Education

Nandanam, Chennai - 600035

To,

The Principal & Secretary

YMCA College of Physical Education

Nandanam, Chennai - 600035

Respected Sir,

Requesting you to grant me Rs 10,000

as festival advance which can be deducted

from my salary each month - Rs 1000/-

Thanking You

Yours Sincerely

Divya Danny

(DIVYA MARY DANNY,



Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035



नंदनम शाखा, चेन्नई - 600 035 (त.ना.)
 NANDANAM BRANCH
 CHENNAI - 600035 (T.N.)
 IFS Code : SYNB0006004

13122019
 D D M M Y Y Y Y

(CBS)

या धारक को Or Bearer

Yourself - NEFT

रुपये Rupees Two Lakhs Sixty two thousand One hundred and
 Sixty Six Only अदा करें ₹ 2,62,166/-

A/c. No. 60042010000323

For YMCA COLLEGE ESTATE A/C

Valid for 3 Months only
 Not Over Rs.....

बैंक के सभी शाखाओं में सममूल्य पर प्रदेय
 Payable at par at all branches of our Bank

[Signature]

[Signature]

CORRESPONDENT AND SECRETARY

Please sign above

SAN: 550050704096

⑈ 704096 ⑈ 600025010⑈ 550050 ⑈ 31

Date: 13.12.2019

To
 The Manager,
 Syndicate Bank,
 Nandanam Branch,
 Chennai

Dear Sir,

We are enclosing herewith a Cheque with No.704096 dt 13-12-2019 for Rs. 2,62,166
 (Rupees: TWO LAKHS SIXTY TWO THOUSAND ONE HUNDRED SIXTY SIX ONLY)
 and request you to kindly send/effect the following NEFT/Transfers by debiting our account
 60042010000323 with you .

Thanking you

For YMCA COLLEGE OF PHYSICAL EDUCATION
 AUTHORISED SIGNATORY

[Signature]

PRINCIAPL & SECRETARY

[Signature]

Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
 NANDANAM, CHENNAI-600 035

FROM: V. KONDARAH MARKER

28-11-2019,
NANDANAM.

'YMCA' college of Physical Education
NANDANAM, CHENNAI-35

TO,

THE PRINCIPAL & SECRETARY
'YMCA' college of Physical Education
NANDANAM
CHENNAI-35

Respected sir,

Sub: Aply for Festival
Advance CHRISTMAS
Festival request
regarding.

Sir,

I am working in our college as a marker. I need
to be Festival Advance request regarding.

Last 3 months I did not get Salary, so I wanted of
Festival Advance 'CHRISTMAS' ₹ 10,000/- (Ten
Thousand only) instalment system I will pay
every month ₹ 1000/- 10 months will be complete
repayments. Kindly consider my request to you
-Sir,

Thanking you Sir,

Yours faithfully.

V. Kondarah

s. s. s.

Principal (P/E)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 000

28/11/19

Date 28.11.19.

From:

K. Jeeva
O.A.
YMCA College of Physical Education
Nandanam, Chennai 35

To

The Principal & Secretary
YMCA College of Physical Education
Nandanam, Chennai 35


Sir,

Kindly sanction an amount of Rs ¹⁰⁰⁰⁰~~10,000~~.
towards Festival Advance to celebrate
Christmas festival this year. Which will be pay
~~deducted~~ ^{by me} @ Rs ¹⁰⁰⁰~~1000~~ - Per month from my
Salary in 10 equal installments to the college
Account.

Thanking you,

Yours faithfully

K. Jeeva


28/11/19

A/c No. 10610807449
Bank Name - SBI

IFSC Code : - SBIN0000912

Branch : Saidapet


Principal (i/c)

28.11.2019

From

A.Punitha Kala Mary
Assistant
YMCA College of Phy.Edn.
Nandanam, Chennai - 35

To

The Principal & Secretary
YMCA College of Physical Education
Nandanam, Chennai - 35

Respected Sir,

I would request your goodself to kindly sanction me festival advance of Rs.10,000/- This I shall repay to the college office in 10 equal instalments of Rs.1000/- per month.


Thanking you,

Yours sincerely,


28/11/19.


PUNITHA KALA MARY

Mrs. A. Punitha Kala Mary
SBI
31985588091
Nandanam


Principal (i/c)
YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

Date 28/1/15

From:

S. Mastan
Accounts clerk
YMCA college of Phy. Edu.
Nandanam, Chennai 35

To

The Principal & Secretary
YMCA college of Phy. Edu.
Nandanam, Chennai 35

Sir,

Kindly sanction an amount of Rs 10,000/-
towards Christmas Festival Advance.
for celebration of Christmas this year.
Which will be deducted @ Rs 1000/- P.M.
from my salary in 10 equal installments.

Thanking you,

Yours faithfully
S. Mastan

S. Mastan

Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 036

28/1/15

MANIPAL TECHNOLOGIES LTD, MANIPAL - CT 5 2019



नंदनम शाखा, चेन्नई - 600 035 (त.ना.)
NANDANAM BRANCH
CHENNAI - 600035 (T.N.)
IFS Code : SYNB0006004

(CBS)

05 12 2019
D D M M Y Y Y Y

Pay Yourself - NEFT

या धारक को Or Bearer

रुपये Rupees Two Lakhs Fifty three thousand Eight hundred and forty Seven Only

अदा करें ₹ 2,53,847/-

A/c. No. 60042010000323

For YMCA COLLEGE ESTATE A/C

Valid for 3 Months only
Not Over Rs.....

बैंक के सभी शाखाओ में सममूल्य पर प्रदेय
Payable at par at all branches of our Bank

[Signature]
[Signature]

CORRESPONDENT AND SECRETARY

Please sign above

SAN: 550050704090

⑈ 704090 ⑈ 600025010⑈ 550050 ⑈ 3⑈

Date: 05.12.2019

To
The Manager,
Syndicate Bank,
Nandanam Branch,
Chennai

Dear Sir,

We are enclosing herewith a Cheque with No.704090 dt 05-12-2019 for Rs.2,53,847 (Rupees: TWO LAKHS FIFTY THREE THOUSAND EIGHT HUNDRED AND FORTY SEVEN ONLY) and request you to kindly send/effect the following NEFT/Transfers by debiting our account 60042010000323 with you .

Thanking you

For YMCA COLLEGE OF PHYSICAL EDUCATION
AUTHORISED SIGNATORY

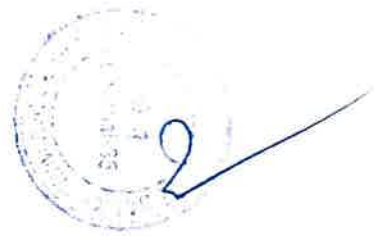
[Signature]

Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

[Signature]

PRINCIAPL & SECRETARY



NEFT PAYMENT - SAME BANK TRANSFER									
S.NO	Benef a/c name	AMOUNT	Beneficiary a/c Number	Beneficiary IFSC	Beneficiary Bank	Beneficiary Branch	Sender a/c number	PURPOSE	
1	MARTIN RAJKUMAR	10,000	60042010046938	SYNB0006004	SYN	NANDANAM	60042010000323	Towards Christmas Festival advance to staffs	
2	RAO D	10,000	60042010017873	SYNB0006004	SYN	NANDANAM	60042010000323	Towards Christmas Festival advance to staffs	
3	SHEELA RAJKUMARI	10,000	60042010078201	SYNB0006004	SYN	NANDANAM	60042010000323	Towards Christmas Festival advance to staffs	
4	JANET C	10,000	60042010080436	SYNB0006004	SYN	NANDANAM	60042010000323	Towards Christmas Festival advance to staffs	
5	SAM	2,194	60042010081090	SYNB0006004	SYN	NANDANAM	60042010000323	Arrear Salary for the month of July & Aug 2019	
6	SHERLY ALEX	23,935	60042010076729	SYNB0006004	SYN	NANDANAM	60042010000323	Arrear Salary for the month of July & Aug & Sep 2019	
7	Alex Santhinivas	40,007	60042010076043	SYNB0006004	SYN	NANDANAM	60042010000323	Arrear Salary for the month of July, Sep & Oct 2019	
8	ANUSHA PADMINI	17,728	60042600000793	SYNB0006004	SYN	NANDANAM	60042010000323	Arrear Salary for the month of July, Sep & Oct 2019	
9	DEEPAK G	41,960	60042180003265	SYNB0006004	SYN	NANDANAM	60042010000323	Arrear Salary for the month of July, Aug, Sep & Oct 2019	
Total-1		165,824							
NEFT PAYMENT - OTHER BANK TRANSFER									
S.NO	Benef a/c name	Amount	Beneficiary a/c Number	Beneficiary IFSC	Beneficiary Bank	Beneficiary Branch	Sender a/c number	PURPOSE	
1	Kottaiyah	10,000	10610807686	SBIN0000912	SBI	SAIDAPET	60042010000323	Festival Advance for Government Staff (No Salary in last 4 months)	
2	JEEVA	10,000	10610807449	SBIN0000912	SBI	SAIDAPET	60042010000323	Festival Advance for Government Staff (No Salary in last 4 months)	
3	PUNITHA KALA MARY	10,000	31985588091	SBIN0000912	SBI	SAIDAPET	60042010000323	Festival Advance for Government Staff (No Salary in last 4 months)	
4	THANGARAJ	10,000	10610755137	SBIN0000912	SBI	SAIDAPET	60042010000323	Festival Advance for Government Staff (No Salary in last 4 months)	
5	SREE SARAVANA	7,000	6343751272	IDIB0001115	INDIAN BANK	SOUTH USMAN	60042010000323	Ceiling Fan Repairing work at Women's Ladies Hostel. Invoice Value is Rs. 7580 - Tds 380 Balance Rs. 7000	
6	NEX BASE SYSTEM & SOLUTIONS	6,945	802920110000067	BCID0008029	BANK OF INDIA	WEST MAMBALAM	60042010000323	Bill No. 826 Dt: 28.11.19 towards Purchase of ATX Cambioet, Keyboard, 1 TB External Harddisk to accounts department.	
7	Natural Office Mart	7,142	31341157534	SBIN0020243	SBI	GREAMS ROAD	60042010000323	Bill No. 4991 Dt: 12.11.2019 towards stationary items for Government Staff.	
8	RUBA DEVI R D	26,936	6378766313	IDIB0000E13	IB	R A PURAM	60042010000323	Arrear Salary for the month of July, Aug, Sep & Oct 2019	
Total -2		88,023							

Same Bank	165,824
Other Bank	88,023
TOTAL	253,847

For YMCA COLLEGE OF PHYSICAL EDUCATION
AUTHORISED SIGNATORY

PRINCIPAL & SECRETARY



Sfj
Principal

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035



YMCA COLLEGE OF PHYSICAL EDUCATION
No.497, Anna Salai,
Nandanam, Chennai.
GST:33AAATN0370J4ZQ
State Name : Tamil Nadu, Code : 33
E-Mail : ycpefinance@gmail.com/ymcanandanam1920@gmail.com

SYN - ESTATE Voucher

No. : 273

Dated : 7-Nov-2020

Particulars	Amount
Account : Salary Advance - Murugesan S	10,000.00
Through : Syndicate Bank - 60042010000323	
On Account of : Being amount paid towards Festival advance for the college staff.	
Bank Transaction Details: Cheque 273740 7-Nov-2020 10,000.00	
Amount (in words) : INR Ten Thousand Only	
	₹ 10,000.00

N.R.K
Accountant:
(Prepared by):

[Signature]
Receiver's Signature

[Signature]
Principal/Treasurer
(Approved by)

[Signature]
Administrator
(Proposed by)

[Signature]
Principal (i/c)
YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

02.11.2020.
CHENNAI

From:
S. Murugesan.
YMCA College of Phy Edn.
Nandanam.
Chennai-600035.

To:
Correspondent & Secretary,
YMCA College of Phy Edn.
Nandanam.
Chennai-600035.

Through: The Principal,
The Administrator,
YMCA College of Phy Edn.
Nandanam,
Chennai-600035.

shj
Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

Respected Sir,

SUB: Request for Advances.

I Request you to kindly sanction an advance of Rs. 30,000/- which can be deducted from my salary every month further more.

Last year I had received an advance for Rs. 20,000/- and I am successfully completed. Paying back.

The advance amount I am requesting now is much needed for my family expenses, kindly do the needful.

Thanking you.

Yours faithfully
[Signature]
02/11/20

20,000/-
over / -
Sankhya Saravani
& Her Parents Rs. 9600/-
6/11/2020

Recommended
Rs 10000/-
O/c Ghmim??

Principal
YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035



YMCA COLLEGE OF PHYSICAL EDUCATION

No.497, Anna Salai,
Nandanam, Chennai.

GST:33AAATN0370J4ZQ

State Name : Tamil Nadu, Code : 33

E-Mail : ycpefinance@gmail.com/ymcanandanam1920@gmail.com

SYN - ESTATE Voucher

No. : 272

Dated : 7-Nov-2020

Particulars	Amount
Account : Salary Advance- Rao D	15,000.00

Through :

Syndicate Bank - 60042010000323

On Account of :

Being amount paid towards Festival advance for the college staff.

Bank Transaction Details:

Cheque 273739 7-Nov-2020 15,000.00

Amount (in words) :

INR Fifteen Thousand Only

₹ 15,000.00

V. R. N.
Accountant:
(Prepared by):

DR Rao
Receiver's Signature

[Signature]
Principal/Treasurer
(Approved by)

[Signature]
Administrator
(Proposed by)

S. S. S.
Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

அரசியல்
D. சார்ல்ஸ்
அறிஞர்
ஆ. வி. சி. ஜகமலா
நந்தனம், சென்னை - 35

2/11/2020

பெயர்
சுமந்திரா ஜெயராஜ்
ஆ. வி. சி. ஜகமலா
நந்தனம், சென்னை - 35

உடனடி :- தீவிரமாக அடிக்கப்பட்டிருக்கிற பெண்கள்

உயிர் :- அடிக்கப்பட்டிருக்கிற

ஆள் :- தீவிரமாக அடிக்கப்பட்டிருக்கிற பெண்கள் உயிர்
ரூ 30,000 + அடிக்கப்பட்டிருக்கிற பெண்கள் உயிர்
கேள்வி பெண்கள் உயிர் தீவிரமாக அடிக்கப்பட்டிருக்கிற பெண்கள்
அடிக்கப்பட்டிருக்கிற பெண்கள் உயிர் கேள்வி பெண்கள் உயிர்

பெயர்
DR 00

Recommended
Rs. 15000/-
OK
6/11/2020

S. B.
Principal (P/E)
YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035



YMCA COLLEGE OF PHYSICAL EDUCATION
No.497, Anna Salai,
Nandanam, Chennai.
GST:33AAATN0370J4ZQ
State Name : Tamil Nadu, Code : 33
E-Mail : ycpefinance@gmail.com/ymcanandanam1920@gmail.com

Bank Payments - AXIS Bank Voucher

No. : Axis245/2021-22

Dated : 28-Oct-2021

Particulars	Amount
Account : Salary Advance- Prasad	20,000.00 ✓
	₹ 20,000.00 ✓

Through :

AXIS BANK FEES A/C : 921010002771657

On Account of :

Being amount paid towards Festival advance for the college staff (deduction at 10 installments)

Bank Transaction Details:

Cheque 424587 28-Oct-2021 20,000.00

Amount (in words) :

INR Twenty Thousand Only

Accountant:
(Prepared by):

Receiver's Signature

Correspondent & Secretary
(Approved by)

Principal/Treasurer
(Checked by)

Administrator
(Proposed by)

Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

From,

26.10.2021

Y. Prasad (Marker)

YMCA College of Physical Education, Chennai – 600035

To,

Correspondent & Secretary,

YMCA College of Physical Education, Chennai – 600035

Through the Administrator

YMCA College of Physical Education, Chennai – 600035

Sub: Deepavali Festival Advance - Reg

Respected Sir,

I request kindly sanction an advance of Rs. 20,000/- (twenty thousand only) towards to celebrate for Deepavali Festival this year, which will be deducted @ Rs. 2,000/- p.m from my salary in 10 equal installments.

Thanking you,

Yours Faithfully,

Y. Prasad

Y. Prasad

S. S. S.

Principal (i/o)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035



YMCA COLLEGE OF PHYSICAL EDUCATION

No 497, Anna Salai,

Nandanam, Chennai

GST 33AAATN0370J4ZQ

State Name Tamil Nadu, Code 33

E-Mail ycpfinance@gmail.com/ymcanandanam1920@gmail.com

Bank Payments - AXIS Bank Voucher

No : Axis244/2021-22

Dated : 28-Oct-2021

Particulars	Amount
Account : Salary Advance- George A	30,000.00
Through : AXIS BANK FEES A/C : 921010002771657	
On Account of : Being amount paid towards Festival advance for the college staff (deduction at 10 installments)	
Bank Transaction Details: Salary Advance - Sivamani K Cheque 424575 28-Oct-2021 30,000.00	
Amount (in words) : INR Thirty Thousand Only	
	₹ 30,000.00

V.P.D.
Accountant:
(Prepared by):

A.G.C.
Receiver's Signature

[Signature]
Correspondent & Secretary
(Approved by)

[Signature]
Principal/Treasurer
(Checked by)

[Signature]
Administrator
(Proposed by)

[Signature]
Principal (i/c)
YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 036

From:

Dt: 26.10.2021

A. George

Member,

YMC College of Phys. Edu.
Nandanam, Chennai 35

To
The Correspondent & Secretary
YMC College of Phys. Edu.
Nandanam, Chennai 35

Sir,

Sub: Deepavali Festival, Advance. Req

I request you to kindly sanction
a sum of Rs 30,000/- (Thirty thousand only)
as an advance for Deepavali Festival
celebration this year, which will be deducted
@ Rs 3,000/- p.m. from my salary in 10
equal installments.

Thanking you,

Yours Sincerely
A. George



Principal (i/c)

YMC COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI 600 045



YMCA COLLEGE OF PHYSICAL EDUCATION

No.497, Anna Salai,

Nandanam, Chennai.

GST:33AAATN0370J4ZQ

State Name : Tamil Nadu, Code : 33

E-Mail : ycpefinance@gmail.com/ymcanandanam1920@gmail.com

Bank Payments - AXIS Bank Voucher

No. : Axis255/2021-22

Dated : 28-Oct-2021

Particulars	Amount
Account : Salary Advance - Janet	30,000.00 ✓
Through : AXIS BANK FEES A/C : 921010002771657	
On Account of : Being amount paid towards Festival advance for the college staff (deduction at 10 installments)	
Bank Transaction Details: Salary Advance - Sivamani K Cheque 424586 28-Oct-2021 30,000.00	
Amount (in words) : INR Thirty Thousand Only	
	₹ 30,000.00 ✓

J.P.S.

Accountant:
(Prepared by):

Janet

Receiver's Signature

[Signature]

Correspondent & Secretary
(Approved by)

[Signature]
28/10/21

Principal/Treasurer
(Checked by)

[Signature]

Administrator
(Proposed by)

[Signature]

Principal (i/c)

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035

From,

C. Janet

Junior Assistant

YMCA College of Physical Education

Chennai.

Chennai

28.10.2021

To,

The Correspondent and Secretary

YMCA College of Physical Education

Chennai.

Through,

The Principal,

YMCA College of Physical Education

Chennai.

Respected Sir,

Sub: Need Festival advance of Rs 30,000/- Reg

Kindly sanction me an advance of Rs. 30,000/- as festival advance which can be deducted from my salary in equal installments. Kindly do the needful.

Thanking you,

Yours faithfully


(C.Janet)


Principal (i/c)
YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035





The National Council of YMCAs of India

Y.M.C.A. COLLEGE OF PHYSICAL EDUCATION

(A Project of the National Council of YMCAs of India)

(Autonomous College Affiliated to Tamilnadu Physical Education & Sports University)

Registered under UGC Act



6.3.1 The institution has effective welfare measures for teaching and Non-teaching staff. Welfare measures taken towards the staff reflects on the output and selfless contribution towards tremendous growth of any Institution.

- The YMCA College of Physical Education (YMCA COPE) has effective welfare measures for teaching and non-teaching staff. In our college Staff welfare is given foremost importance. In connection with this, Existing welfare measure for teaching and non-teaching staff are itemized below:
- Medical Leave & Maternity leave for eligible staff members
- Advances for the festivals.
- Gym is also accessible for the staff.
- Employee gets fees concession for their ward.
- As Institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals together.
- Fitness centers, sports academies are established and free for the access of staff and their ward.
- Staff quarters with no maintenance cost are available at affordable cost.
- Sponsorships to attend and present papers in conferences both in India as well as abroad.
- In campus food center has been established which are accessible by staff during the working and extended hours.
- Internet and free Wi-Fi facilities are also available in campus for staff
- Management organizes retreat for Teaching and Non-Teaching Staff
- 30 - 45 days - Summer Vacations for faculty members
- Faculty development programs(FDP) for faculty members is organized on regular basis
- Skill development courses are organized for non- teaching staff to enhance their skills in work environment.
- The management also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement.



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- All the staff members are treated on par with each other in obtaining benefits from the institution.
- Motivation through counseling is also available for staff members to create a healthy working environment. This not only increases the work life balance of the employee, it also helps us in increasing the productivity and allows our staff to work effectively with complete satisfaction.
- Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum.
- In a nutshell, the Institution strives hard to keep our staff happy and Healthy.
- Incentive in the form of salary hike for the staff of the self financed stream for completing their PhD degree
- Staff members family is being provided with the gift during the eve of Christmas
- Teachers are provided with special gift on Teacher's day.

Dr. S. JOHNSON PREMKUMAR

PRINCIPAL i/c

YMCA COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI-600 035



497, Anna Salai, Nandanam, Chennai - 600035

Phone : 24344816, 24361069, 9342204126; Email : office@ymcollege.ac.in